DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD AT ST MARY'S PARISH ROOMS, BLOXHAM ON MONDAY 1 JULY 2019 AT 7.30PM

PRESENT: Chairman, Councillor Steve Craggs; Councillors Joanna Barton, Amanda Baxter, David Bunn, Sophie Floate, Mary Groves, Leonard Leigh, Stephen Phipps, Gloria Lester-Stevens and Mike Morris.

ALSO IN ATTENDANCE: John Groves and Marie Jones (Warden at The Slade).

APOLOGIES: Councillor Nick Rayner submitted his apologies because he was on holiday, the apologies were accepted and the absence authorised.

Apologies for absence were also received from District Councillors Mike Bishop, Christine Heath and Andrew McHugh and County Councillor Kieron Mallon.

The Chairman welcomed everyone to the meeting and also reminded the Councillors and the public that recording of the meeting was permitted. However, he asked that should anyone wish to record the proceedings, could they please advise the Parish Council so that this could be facilitated.

62/19 Declarations of Interest

<u>Minute Number 69/19 (i) - 19/00754/ADV, Croyde, South Newington Road, Bloxham</u> – Councillors Joanna Barton and Amanda Baxter declared an interest because they were neighbours to the site of the application.

<u>Minute Number 69/19 (i) 19/01043/F, Penny Meadow, 2 The Ridgeway, Bloxham</u> – Councillor Amanda Baxter declared an interest because the applicant was a friend. Councillor David Bunn declared an interest because he was a neighbour to the site of the application.

63/19 Minutes – Prior to the meeting, the minutes of the meeting held on 18 June 2019 had been circulated to the Parish Council and were taken as read.

Resolved that the minutes of the meeting held on 18 June 2019 be approved and signed by the Chairman.

64/19 Matters Arising

<u>Minute Number 47/19 Matters Arising Dog Waste Bin</u> – Glasdon UK had agreed to replace the rusty dog waste bin for free.

<u>Minute Number 53/19 (iii) Drop-In and Chat</u> – Councillor David Bunn suggested that it could be difficult to locate a bench at the top of Hobb Hill.

<u>Minute Number 54/19 – Finance, Section 106 Project, Jubilee Hall</u> – The Chairman confirmed that the cost of the fire alarm had been £647.75 and this had been agreed and the order placed.

65/19 Chairman's Announcements

- All Councillors were reminded that bookings for OALC training courses were non-refundable, should the places have to be cancelled.
- There had been a meeting at Bloxham School on Monday 24 June 2019, which had been attended by the Chairman, Vice-Chairman and the Clerk & Responsible Financial Officer.
- There had been a meeting with Alex Keene at Cherwell District Council on Thursday 27 June 2019 and it had been attended by the Chairman and Vice-Chairman.

66/19 Open Forum – Councillors reported on comments raised by a number of residents:

- Why there was not a Bowls Club directional sign from the A361? A request had already been made to the County Council for a sign to be located on a street lamp on the A361, next to an existing directional sign for Dewey Hall.
- Foliage was forcing pedestrians onto the road. Residents should use the County Council's 'Fix My Street' web site to report these issues, but a reminder would be placed in the Broadsheet. There was a particular issue at The White House in Unicorn Street which had been reported to the County Council.
- A vehicle was continually parking dangerously in Humber Street, opposite the Ex-Servicemen's Hall and even though a fine had been issued by Thames Valley Police, the problem had not been solved.
- Councillor Gloria Lester-Stevens reported that a van had been parked dangerously on Tadmarton Road, but when she rang 101, she was advised that it was not a Police matter, even though the van was obstructing visibility for people turning out towards Tadmarton.

(For information, following guidance from the National Association of Local Councils, the Parish Council did not specifically name individual residents within its minutes, unless they were speaking in an official capacity)

- 67/19 Reports from County and District Councillors There were no reports from County Councillor Kieron Mallon or District Councillors Christine Heath, Mike Bishop or Andrew McHugh.
- **68/19** The Slade Marie Jones, Warden at The Slade, attended the meeting and prior to the meeting, she had provided an update on the work at The Slade.

During a discussion, a number of points were raised which included:

- What was the progress with the Slade wildlife camera? The Clerk and Chairman would clarify what the Parish Council had agreed previously. **Action TG/SC**
- Concern was raised over the fencing which separated the Slade from the Miller Homes Country Park. The Chairman would be meeting shortly with Tim Screen from Cherwell District Council to discuss this matter. Action SC
- The resident in the new house on Brookside Way had prevented the planned planting from going up to her house, which had been agreed with Miller Homes to separate the Slade and the Country Park. The Chairman would investigate. Action SC

Marie was thanked for attending the meeting and for all her hard work at The Slade.

Resolved that the report be noted.

69/19 Planning

- i) Planning Applications
 - 19/00314/F, Brickhouse Farm, Bloxham Road, Milton The Parish Council considered an application for the change of use of an existing agricultural buildings to commercial for (B1) light Industrial, (B2) General Industrial and (B8) general purpose storage uses - Amended description of development; minor amendments to floor plan and elevation drawings; revised site layout plan including parking provision and additional plans showing proposed landscaping.

<u>Resolved</u> that the Parish Council objects to application 19/00314/F on the same grounds it has stated previously, with the major concern being the impact on traffic from lorries turning right from Milton Road onto Barford Road. **Action TG**

• 19/00754/ADV, Croyde South Newington Road Bloxham – The Parish Council considered an application for two illuminated fascia signs.

<u>**Resolved**</u> that the Parish Council objects to application 19/00754/ADV because the lights are unwelcome and unnecessary on the edge of a Conservation Area and have an urbanising effect. The lights at the front would also shine directly into the neighbouring properties having a detrimental effect on these residents in contravention of BNDP BL9(a). **Action TG**

• 19/01043/F, Penny Meadow, 2 The Ridgeway, Bloxham – The Parish Council considered an application for a loft conversion with roof lights and dormer.

<u>**Resolved</u>** that the Parish Council has no objections to application 19/01043/F, however there is concern about the possible impact on neighbours as well as potential light pollution from the roof lights. **Action TG**</u>

• R3.0058/19, The Warriner School, Banbury Road, Bloxham – The Parish Council considered a Section 73 application to continue the development for the erection of a two-storey teaching building, extension of existing games court with floodlighting (replacement of District Council permission 15/00734/F) and associated external works (permitted by permission 18/01243/OCC (R3.0037/18)), without complying with condition 1 (approved plans and documents) and to vary condition 4 (tree protection), condition 7 (planting scheme) and 11 (protected species) in order to vary the approved plans and documents to allow for the i) introduction of mullions, ii) regularise the agreed provision for protected species; iii) remove two trees and provide replacement planting.

<u>**Resolved</u>** that the Parish Council objects to application R3.0058/19 because it sees no reason to release the builders from having to comply with the carefully thought out conditions, which were part of the original application approval. **Action TG**</u>

 19/00617/F, Land to the East of The Warriner School, Bloxham Grove Road, Bloxham – The Parish Council considered an application for a part 2-storey, part 1-storey Special Education Needs (SEN) school with new access from Bloxham Grove Road, associated outdoor play areas, multi-use games area, staff parking, pupil drop-off and landscaping

<u>Resolved</u> that the Parish Council objects to application 19/00617/F on the same grounds as previously stated and also because the proposed right turn only lanes on the A361 would appear to make the junction more dangerous, concealing the through traffic lanes. **Action TG**

ii) Bloxham Neighbourhood Development Plan (BNDP) Review – Prior to the meeting, Councillor Mike Morris had circulated a report with regard to comments which had ben received from Cherwell District Council on the review of the BNDP.

<u>**Resolved</u>** that the Bloxham Neighbourhood Development Plan Working Group meets and considers the comments which have been made by Cherwell District Council, before returning to the Parish Council with the options. **Action MM/SP**</u>

70/19 Environment/Village Matters

i) Bloxham Fun Day – Prior to the meeting, Councillor Mary Groves had circulated a report with regard to Bloxham Fun Day which had been held on Saturday 8 June 2019.

<u>**Resolved</u>** that the report be noted and the Organising Committee, especially Angela Morris, be thanked for all of their hard work. **Action TG**</u>

ii) Scarecrow Festival – This item was deferred to the next meeting of the Parish Council.

Resolved that this item be deferred to the next meeting on the Parish Council on 16 July 2019. Action TG

71/19 Parish Council Matters

i) Parish Council Vacancy – There had not been any applications for co-option onto the Parish Council.

Resolved that the vacancy continues to be advertised. Action TG

ii) Reports from Parish Council Representatives – There were no reports.

iii) Councillors Training Courses – Prior to the meeting, training courses which were available to Councillors had been circulated.

<u>Resolved</u> that the report be noted.

72/19 Finance

i) Accounts for Payment - The Clerk submitted to the Parish Council, the accounts for payment.

Resolved that:

1) the following accounts for payment be approved;

Payments	Amount	Cheque No.
Theresa Goss – Salary for July 2019	£943.30	1553
Theresa Goss – Expenses for July 2019	£64.72	1553
HMRC Payment for July 2019	£317.54	1558
OCC Pension Fund – Clerks pension for July 2019	£80.29	1555
Viking – Stationery	£140.68	1556
Green Scythe – Grass cutting for May 2019 at Jubilee Park	£414.00	1557
W Page – Ex-Servicemen's Hall Project	£9120.00	1559
Walker Graham Architects – Work at Jubilee Hall	£438.00	1560

- 2) the Clerk & Responsible Financial Officer be authorised to sign the above cheques, on this occasion only, because Councillors Steve Craggs and Leonard Leigh were not yet on the bank account as signatories and the only available signatory is Councillor Mary Groves. Action TG
- Bank Reconciliation/Financial Report/New Homes Bonus/Section 106 Funds Prior to the meeting, the Clerk had circulated the bank reconciliation as at 1 July 2019 for the Bank of Ireland bank accounts. In addition also circulated, was a financial report, monitoring of the New Homes Bonus expenditure and monitoring of the Section 106 expenditure, as at July 2019.

<u>**Resolved**</u> that the reports be noted.

ii) Section 106 Projects, Jubilee Hall – The Chairman reported on the progress with the project at Jubilee Hall.

Resolved that the report be noted.

iii) Budget Monitoring to June 2019 – Prior to the meeting, a budget monitoring report for April to June 2019 had been circulated to the Parish Council.

Resolved that:

- 1) the report be noted; and
- 2) the overspend on benches and dog waste bins be noted.
- iv) Warriner School Swimming Pool The Parish Council considered an application from Warriner School for a £5000 grant towards their swimming pool project.

Resolved that the application for a grant be refused. Action TG

73/19 Correspondence – There were no further items of correspondence.

74/19 Exclusion of the Public and Press

<u>Resolved</u> that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minutes numbered 75/19 grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

75/19 Queen Street Land – This item be deferred to a future meeting when legal advice had been obtained.

Resolved that this item be deferred to a future meeting. Action TG

76/19 Meeting Dates

<u>Resolved</u> that it be noted that, future meeting dates for Bloxham Parish Council are as stated below. They would all commence at 7.30pm (unless stated otherwise) in St Mary's Parish Rooms, Bloxham, and reference should be made to the agenda prior to the meeting:

- 16 July 2019
- 5 August 2019
- 21 August 2019
- 2 Sept 2019
- 17 Sept 2019

77/19 Items for Future Agendas

- 1. Scarecrow Festival
- 2. Queen Street Land

(The meeting ended at pm)

Chairman - 16 July 2019